

## **Job Description (1/13)**

Job Title: Arts Reporter (Broadcast)  
Reports To: Arts Bureau Editor  
FLSA Status: Exempt  
Department: News

### **SUMMARY:**

The Broadcast Arts Reporter covers all aspects of the CPR arts community primarily on-air radio broadcasts across all three of CPR's programming services, and also produces content regularly for the online arts hub.

### **Major Job Responsibilities**

- As a key member of the editorial team, the reporter focus on major stories around Colorado arts organizations and artists and performers - previews and in-depth stories about major cultural and performing organizations and events, trends, newsworthy issues, funding and sustainability of the arts. The goal will be to give people a deep understanding of the broad range of arts news - focused primarily on the Denver metro area and important and unique arts activities around the state (summer music festivals, innovative programs, etc.).
- Researches, writes, reports, edits, and voices a wide variety of stories and series regularly for morning and afternoon news magazines and periodically for Colorado Matters. Provides sound-bites, wraps and voice for hourly newscasts, and occasionally produces interviews for Colorado Matters.
- Works with digital news team on repurposing existing content and creating additional content for the online arts hub.
- Collaborates with the arts editor and news department on optimal placement of material, i.e. news magazines, newscasts, Colorado Matters, etc.
- Provides regular debriefs/conversations or short features on arts stories and on CPR's two music services.
- Work with Public Insight Editor to utilize the Network to find sources and potential guests for stories.
- Helps produce live forums on beat issues, and works as needed with regional partners and other resources to develop content in the subject area.
- Consults with arts contributors and cultivates sources broadly in the arts community for story ideas, contacts, etc.
- Participates in all assigned fund-raising and outreach activities, on air and off.
- Other duties as assigned.

### **Competencies / Knowledge:**

- Thorough understanding of public radio news values and ethics, strong news judgment
- Deep and broad experience in arts journalism
- Strong interpersonal skills with a team orientation and ability to work both independently and interdependently to achieve goals

- Good organizational skills, attention to detail, able to meet deadlines and work productively in a team environment
- Excellent written and oral communications skills (including on-air)

**Qualifications:**

- Minimum 5 years working in journalism, including substantial arts experience.
- Solid journalism credentials, impeccable ethical standards
- Proven editorial skills, including writing, editing for broadcast and online
- Ability to strengthen and motivate a committed and capable staff
- Ability to work accurately and gracefully under pressure
- Clear communicator who listens respectfully to others and can work effectively in a collaborative environment